



# ARIZONA DEPARTMENT OF TRANSPORTATION

INTERMODAL TRANSPORTATION DIVISION  
ENGINEERING CONSULTANTS SECTION  
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## Engineering Consultants Section INFORMATION BULLETIN 97-06

TO: Consultants

FROM: Engineering Consultants Section *PEG*

SUBJECT: Statement Of Qualifications Type Size Requirement

Information Bulletin 96-14 states that Statement Of Qualifications proposals must be printed using the typeface "Times New Roman" or comparable, minimum font size 12 (uncondensed), and comply with the original software specifications regarding letter and line spaces. The Bulletin also states that the introductory letter of the Statement Of Qualifications must include a statement certifying that the consultant has complied with the print requirement.

Apparently the certification requirement is not understood by all consultants. Proposals submitted after the Information Bulletin was distributed have all been in compliance with the print requirement but questions have been raised about the certification. In the past seven days three proposals were received without the certification which indicates that there may be a problem with our instructions.

The intent of the certification was not to reject proposals but to ensure that consultants comply with the print requirement. Since the print requirement is being followed the certification will no longer be required. Past and future Statements Of Qualifications submitted without the certification will not be rejected. Proposals failing to comply with the print requirement will still be rejected. Protests submitted because a selected firm's proposal did not include the certification will not be considered.